

Ravalli County Sheriff's Office  
205 Bedford St., Suite G  
Hamilton, MT. 59840



Stephen Holton, Sheriff  
Travis McElderry, Undersheriff

### Vacation request

Employee Name \_\_\_\_\_

Division: (circle one) **Patrol**      **Administration**      **Detention**      **911**      **Detective**

Dates Requested:

From: \_\_\_\_\_ through \_\_\_\_\_

Employee Signature: \_\_\_\_\_

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Approved \_\_\_\_\_                      Disapproved \_\_\_\_\_

Supervisor's Signature \_\_\_\_\_

Date \_\_\_\_\_

Please note: *This form should be attached to your time sheet after having it signed by your Supervisor.*

<p><u>Administration Box Only</u></p> <p>Scheduled _____</p> <p>Copy Given _____</p>
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